

01.10.17 Mtg.

Attendees:

X- Janet Anderson
X - Chad Ballard
X - Molly Baur
X - Jeremy Gamez
A - Wendy Hooten
X - Leslie Horn
X - Stephanie Keahey
A - Jodi Oelrich
X - Kim Scarcelli
X - Mandy Shaw
A – Jody Todhunter (Notified)
A –James Vanbebber (Notified)

Guests Included: Billie Abell

Agenda:

- Call to Order and Welcome
- Financial Report (Janet)
- UEC Update (Tina)
- Committee Reports
 - Events/Fundraising (Billie)
 - Holiday Market Final Report & Feedback
 - Partnership Update
 - Upcoming Event(s)
 - Staff Recognition/Appreciation (Kim)
 - EoM – December Logistics
 - Communication (Jeremy)
 - New HAWK walk exposure on FB
 - Jones Memorial info on FB
 - Revamp of EoM listserv email
 - Governance (James)
 - Nothing to report
 - Staff Development (Mandy)
 - Nothing to report

Unfinished Business

- Follow-up - Presentation/Proposal by Brian McGinley (University staff member)
 - Vote for proposal to be submitted, by Mr. McGinley, to VPAA.
- Open Forums Update – Both will be on 1/11/17
 - Provost – Dr. John Humphreys, 10:30 am , RSC – Pride
 - VP Advancement – Mr. Wyman Williams, 1:30 pm, RSC - Pride

New Business:

- Election of President
- Election of Events & Fundraising Co-Chair
- Review 2016-2017 Goals

The meeting was called to order by Vice-President Jeremy Gamez at 2:03 p.m.

Financial Report –

- Ending Balance - \$20,805.73
- Outstanding Revenue - \$375.00
 - Motion to accept report – Mandy Shaw
 - Motion was seconded – Molly Baur
 - Accepted by all present
- Jeremy requested a clear and concise list of all our partners to be presented to SC
 - Thank you notes/gifts will be presented from this list

UEC Report -

- Last meeting convened right before Holiday break.
- Discussion of the Open Forum
 - First session will focus on Dr. John Humphreys
 - Jan. 11th @ 10:30 am in RSC Pride
 - Dr. Chad King moderating
 - Second session will focus on Wyman Williams
 - Jan. 11th @ 1:30 pm in RSC Pride
 - Jeremy Gamez moderating
- 100th Anniversary Celebration kicking-off in March celebrating 100 years affiliated with the state of Texas
 - Desire a consistent message connecting ETSU and TAMUC
 - Emphasis that TAMUC is no longer the “best kept secret”
 - The TAMUC website will show more information about 100 years celebration
- The Spring Assembly on Thursday, January 12th at 9:30 am
 - Guest Speaker will be Dr. Brent Iverson, dean of the School of Undergraduate Studies at UT Austin
 - Presentation will focus on “Signature Courses”
- Alicia Currin discussed upcoming building and parking scenarios/issues with the building of Phase 3 and the Nursing Building.
 - Any suggestions regarding parking should be made to the Parking Committee
- Barbara Corvey has now moved to a part-time position
- Edward Romero is now Chief Human Resources officer
- New Crosswalks – “Pedestrian Hybrid Beacon”
 - Tickets will be issued for both drivers and pedestrians
 - Any questions should be submitted to Derek Preas in Risk Management
 - Staff Council will be contacts Derek Preas confirming community awareness regarding the new crosswalks

Committee Reports:

- Events/Fundraising - Billie Abell
 - Holiday Market-
 - 30 registered vendors participated
 - 24 regular priced vendors
 - 11 requested electricity
 - 2 no show vendors
 - Deposits equaled \$2500
 - Future Holiday Markets:
 - Safety Management issues if use Field House
 - Possible Hospitality area
 - Charging Station
 - Checking possible dates for both Field House and SRSC (six months out)
 - Positive feedback regarding use of SAAC and HC students
 - Feedback suggested a change in timing of event
 - Thanks was given to:
 - Chad Ballard for donating time as UPD
 - Jeremy and Marketing Committee
 - SAAC and HC volunteers (Judy Sackfield and Dr. Ray Green)
 - Both SC and Committee Members that worked event
 - Upcoming Events-
 - Administrative Professionals' Luncheon
 - All present voted to continue this event this April
 - Discussion of using First Baptist Church again for the event
 - Service Recognition/Professional Development Day – October
 - Mandy Shaw and Jeremy Gamez are planning to meet with Dr. Keck in the near future to discuss event more fully
 - Coffee with Council – February 16th
- Staff Recognition/Employee of the Month – Kim
 - December Staff Member of the Month –
 - Presentation scheduled for Friday, January 13 at 10:00 am
 - Kim agreed to get the banner
 - Jeremy already has swag bag and will get certificate from Greta
 - Committee was asked to provide the number of future recipients of recognition awards as well as costs of both food and trophies by February meeting
- Communication – Jeremy
 - HAWK walk
 - Sharing on FB
 - Jones Memorial
 - Sharing on Social Media
 - EoM Listserv email
 - Creating a new image
 - MarCom swag bag photos
 - Desired feedback from recipients of former EoM

- Only two responses thus far

Unfinished Business

- Employee Suggestion Program suggested by Brian McGinley
 - Seemed to need further information or a better understanding
 - Tabled to next meeting

New Business

- Council Summit – possibility of the merging of ideas with other System Staff Council Members

Future/Not Covered Business

- The review of 2016-2017 Staff Council goals
- Possibility of a work “anniversary” card by Staff Council
- Employee Suggest Program suggested by Brian McGinley

Meeting was adjourned at 4:02 pm

Respectively submitted by Kimberly Scarcelli 01.11.17