

Staff Council Agenda/Minutes

July 10, 2018

Agenda

- Call to Order and Welcome
- Financial Report
 - No changes from last report
 - Approximately \$15K available
 - New Staff Council members polos
 - Retreat
- UEC Update (Jeremy)
 - President Search Advisory Committee Update
- Committee Reports
 - Events/Fundraising (Stephanie)
 - NA
 - Staff Recognition/Appreciation (Kim)
 - EoM Logistics
 - Where are the banners?
 - Years of service report-update
 - Communication (Jeremy G.)
 - Update on Scholarship – closing on 7/30 – assign to be released via digest and social media
 - Governance (Jeremy G.)
 - Updated by-laws
 - Staff Development (Mona)
 - NA

Unfinished Business

- Retreat Date 7/31/2018
 - Texas Theater Downtown Greenville <http://www.texantheatergreenville.com/>
 - Menu – <http://www.texantheatergreenville.com/daily-coffee/>
 - Tentative schedule
 - Additional topics
- Call of Interest Email and Voting Ballot (EEO 4 & 7)
 - 9 nominations only 8 will be eligible as of 7/10
 - 4 available spots
 - Encourage to vote
- Scholarship Update
 - A few glitches in submission but the data is being captured

- Approximately 14 have submitted
- Will pick recipients via randomizer on 7/31/18 at the retreat

New Business

- List of communities, taskforces, memberships, etc. for EOY report
 - Due by end of July
- General Meeting Logistics
 - Location
 - Time
 - Topics
 - Awareness
- Bois D'Arc Bash in September
 - Staff Council involvement
- Review of 2017-2018 Goals
 - Feedback
 - Bring ideas to Retreat

Meeting Minutes

Attendees:

Janet Anderson
 Jeremy Gamez
 Mona Gilley
 Leslie Horn
 Stephanie Keahey
 Jodi White
 Kim Scarcelli
 Mandy Shaw
 Jeremy Tanner
 Jody Todhunter

Notified: Belinda Benson, Sarah Elder, Lisa Owens

- The meeting was called to order at 2:35 pm by President Jeremy Gamez.
- Financial Report
 - No changes from last report
 - Will need to take into account – polos for new members and retreat costs
- UEC Update
 - Presidential Search Advisory Committee Update
 - Information has not been sent to the Board of Regents and Chancellor Sharp
 - There is a vague timeline as to rest of process.
 - Hope to have sole finalist on campus by end of August.
 - No finalists will be allowed on TAMUC campus.

- President Keck’s Farewell – August 21st, 4:30-6:30pm, SRSC Conference Rooms
 - Information regarding the SC Scholarship was submitted to UEC
 - Next meeting will consist of QPR training.
- Committee Reports
 - Events/Fundraising
 - Discuss “Save the Date” cards for Holiday Market
 - Governance
 - The percentage adjustment of staff members to Staff Council must be reconciled every five years for election.
 - By-laws have been amended in Article IV, Section 1, Item B to state:
 - “The President shall serve on the Governance committee during their term and one (1) year immediately following their term.”
 - Staff Recognition/Appreciation
 - Next presentation will be at 8:30 am on July 19th at the OSS-Welcome Center.
 - We will be signing more postcards at SC Retreat
 - We are missing the old and one new banner.
 - Leslie will follow-up with A.J. Audet.
 - Jodi will follow-up with Donna Russell.
 - Stephanie is working on the years of service list with David Giles.
 - Communication
 - The scholarship will be closing on July 30th.
 - Information is being shared on social media.
 - Recipients will be chosen at SC retreat.
 - Thus far, there have been 14 submissions.
 - Have found glitches in the application process.
 - Shown “error” message.
 - Encourage people to apply.
 - Janet/Jeremy will be sharing information at the year-end BUG meeting.
 - Information is listed on the Staff Council website.
 - Staff Development
 - Mona is sending out invites to the speakers.
 - Jeremy addressed Faculty Senate about the event.
- Unfinished Business
 - Retreat Date 7/31/2018
 - Location – Texan Theater –Downtown Greenville
 - <http://www.texantheatergreenville.com/>
 - Time – 9:00-4:30pm
 - Cost - \$300 including lunches

- Menu- <http://www.texantheatergreenville.com/daily-coffee>
 - Agenda/Topics
 - 10-12 – QPR Training with Dr. Patras
 - Lunch
 - New Leo Safe App – Jason Bone
 - Goals – look over old, and modify/create new
 - Committees
 - Mission Statements
 - Elect Chairs
 - Events – SC Annual Calendar
 - Partnership Campaigns
 - Scholarship Drawn
 - Youtube Channel
 - Dr. Hattie Powell will be joining SC starting with retreat relieving John Weatherford’s term in EEO 1.
- New Business
 - Committee List
 - Each SC member needs to submit a list of committees, taskforces, memberships, publications, etc. by the end of July
 - General Meeting
 - Date – August 15th
 - Time – 2:00-3:30 pm
 - Location –
 - Mandy checking locations in SRSC
 - Will also arrange a U shaped room format with seating for 21 SC members
 - Topics
 - Transition of SC members for new year
 - Recognition of those leaving
 - Welcoming the new members
 - Same agenda format
 - Save the dates of future events
 - Scholarship winners announced
 - Awareness
 - Jeremy sending onto social media information about the event
 - Bois D’Arc Bash Parade – September 22nd
 - SC involvement wanted
 - Staff Council Goals
 - Create ideas for the retreat

- Discussion was made of year's previous goals
- Future Business
 - Staff Grievance Process
 - What are other System schools doing?

Adjournment

Jody made a motion to adjourn; seconded by Jodi.

The meeting was adjourned at 4:07 pm.

These minutes are respectfully submitted by Kim Scarcelli on July 11, 2018 at 11:34 am.