



Meeting Agenda

April 11, 2023 | BA 218 | 2:00pm

In person: Amanda Brown, Kim Jeffries, Michael Cassias, Coy Martin, Amanda Horne, Anna Martin, Jessica Gossett, Alison Soeder, Amy Bassham, Dr. Hattie Powell,
2:08 pm-

Approval of March 2023 minutes

Approved: Jessica, Seconded: Anna

Budget Update – Kim Jefferies

- Will update sum numbers for next meeting prior to large expenditures
- No major changes and
- Approved: Coy, Seconded: Jessica

Committee Updates:

- Recognition & Appreciation
 - Kim took over role for Dr. Hattie Powell
 - Progress has been made on Most Valuable Lion awards
 - Luncheon has been moving forward- April 21st (1130-1)
 - Coy, Denise and Anna, Jessica have been instrumental in obtaining and organizing gifts and awards
 - Academic Recognition- not moving forward with appreciation luncheon
- Events & Fundraising
 - Appreciation Luncheon, Awards: Only got support of one VP (being recognized as sponsor of the event)
 - 150 people registered
 - Food quote: almost \$5400, awards, \$1000+
 - Determination: appreciation portion of luncheon no longer offered moving forward?
 - Scale down to a cocktail hour style event,
 - Pursue additional funds
 - Change to fall in recognition of when the time reports are run
 - Recognition of peoples limited time and availability
 - Location: pavilion, amphitheater (could get away from SODEXO catering, have a band, bring own food and items)
 - Jessica will provide list of names and years in recognition for the PPT. Coy will prepare something to say at the event
 - Consideration to cancel most of Leo Series for the remained of the 22-23 AY in names of funds
 - May 2023- cosponsoring Mental Health Awareness
 - Helping pay for some identified items and services
 - May 25, 2023
 - Recommendation is to use available monies in name of ensuring availability of future funds and budget continuation

- Leo Series- March Food Prep class
 - Good turn out and feedback
 - Use of kitchen- dedicated to BS Nutrition degree program
 - HHP has offered to look at purchasing portable kitchen
 - Dr. Culpepper impressed by offering and volunteerism of HHP faculty
 - Coy will email out recipes from the event to those who registered, and Staff Council
- Communications
 - No members in attendance
- Outreach & Enrichment
 - Next coffee with Council on June 13, 2023 @ 830 am in alumni center

General Updates:

- Weather-related closure language
 - Response sent to Executive Leadership, currently being reviewed by OGC
- AWL policy
 - Internal Staff Council discussion on changes and perceptions in the AWL policy and how it is being implemented, or not, on campus in an equitable, accessible way.
 - There is a meeting scheduled soon for Deans Council, and between Amanda and the Provost to discuss further
 - Frustrations on behalf of Staff Council in executive reaction to AWL
 - Discussion of anonymous letter received by Dr. Hattie Powell from a staff member, addressed to Dr. Rudin
- FY24 holiday schedule
 - No updates
- Staff Annual Evaluations
 - To do: Identify project lead and generate ideas for those we can invite to serve
- Staff Resources Guide
 - Lion Staff Culture Guide
 - Coy's GA has been instrumental in moving this forward
 - Agreement in sending her a swag thank you gift
- Inclusive Governance
 - Undergoing revision
 - Dr. Archie has made some revisions, these will be reviewed by Staff Council
- Inclusion Excellence Champion
 - Ceremony set for Friday, April 21- 4 pm
 - Recognition and Appreciation committee will also give a gift
 - Coy- medallion, plaque, monetary award

Discussion

- Official vote on change of by-laws
 - 10 in attendance out of 14 members (3/4 attendance)
 - In favor: 9 out of 10

- Abstain: 1 out of 10
- Majority wins, changes pass
- **Flesh out recruitment plan**
 - Marketing/notification/messaging
 - Visit various departments
 - Personalize (bios, etc.)
 - Elections process
 - Review committees
 - Do we split up the committees more or leave as is? Will discuss at a future meeting.
 - Discuss next meeting: Officers not serving as chair of committees.
 - Michael will get presentation together for visiting various divisions about elections
 - Everyone work on the timeline together.
 - Notifications: Send out an FYI after the appreciation luncheon to all of campus and then sending out notifications to all the divisions about nominations and presenting. Kim will do this piece, soliciting emails.
 - Anna will do bios and get those completed by end of May.
 - Announce allocations at the luncheon.
 - Have nominations together by end of June.
 - Information sessions available for any staff that may be interested in serving on staff council.
 - June 26 – call for nominations
 - July 10-14 – elections
 - Notify winners and invite new members to retreat – July 17
 - August 1 - retreat
- Student “survey” of preferences (how do students want to be served?)
 - What do we want to ask?
 - Who do we want to ask?
 - Will discuss at the next meeting

Next meeting: Tue. May 9 @ 2pm (BA 218 & Zoom)