

Office of Financial Aid and Scholarships O. Box 3011 Commerce, Texas 75429 Phone: 903.886.509 Fax: 903.886.5098 FAO.SpecialCircumstances@tamuc.edu

## **INFORMATION AND INSTRUCTIONS**

The U. S. Congress and the Department of Education determine the criteria for whether a student is considered dependent or independent of his/her parents for financial aid purposes. Generally, how the applicant responds to the questions on Step 3 of the Free Application for Federal Student Aid (FAFSA) determines a student's dependency status. If you were unable to answer "yes" to any of the questions on Step 3 of the FAFSA, but feel there are extenuating circumstances which might warrant you being considered independent of your parents, you must explain those circumstances in a petition to your Financial Aid Advisor.

**Note:** Parental information is legal parents, biological and/or adoptive parents. Parental information is **not** derived from foster parents, legal guardians, aunts and uncles, older siblings or grandparents. Having sufficient resources to pay your own expenses is **NOT** considered an extenuating circumstance for determining dependency status.

## Examples of eligible circumstances include:

Abandonment by parent; Abusive family environment; Unknown whereabouts of parents

## Examples of non-eligible circumstances include:

Financial hardship; Parents' desire NOT to provide financial support to the student; a student's ability to be self-sufficient

## **DIRECTIONS/CHECKLIST:**

Please complete all questions on the Petition for Independent Status form.

- 1. At least **three** (3) letters of reference must be included with the Petition for Independent Status Form.

**Two (2)** Professional reference letters can include clergy, counselors, teachers, lawyers, etc. *\*Professional reference letter must be on letterhead and signed.* 



**One (1)** Personal reference letter can include family, close relatives you are not living with or employer.

\*If submitting a letter from an employer, it must be on letterhead and signed.

- 2. Complete, Sign, and Return the Petition for Independent Status form and all documents to our office. Please ensure all documents include your name and campus wide identification number.
- A Petition for Independent Status will need to be completed each year you are attending A&M-Commerce as long as you do not meet the federal definition of an independent student.