DEPARTMENT OF HIGHER EDUCATION AND LEARNING TECHNOLOGIES

DOCTORAL RESIDENCY – EdD IN HIGHER EDUCATION

DEPARTMENTAL INTERPRETATION OF RESIDENCY

The Department of Higher Education and Learning Technologies interprets residency as time when the Doctoral student is engaged in academically meaningful tasks on a college campus. During this time the student is required to be enrolled at least half time (6 hrs.) and to be involved in university or college activities.

SEMESTERS

After admission to the program and prior to admission to candidacy, each student is required to complete residency. The department accepts coursework taken toward residency in the following combinations:

> **Fall,Spring,and Fall**
> **Spring,Fall,and Spring**
> **Spring,Summer,and Fall**
> **Summer,Fall,and Spring**

DEPARTMENTAL RESIDENCY REQUIREMENTS

The Department of Higher Education and Learning Technologies requires doctoral students to satisfy criteria for the following two areas during residency:
(a) Half time enrollment (6 hrs.) and (b) University or College activities. In addition to being enrolled half time, a student must include activities approved by his/her doctoral advisor on a college campus. Following is a list of suggested activities that may be used to satisfy residency requirements.

a) **Half-time Enrollment.** Students must be enrolled in at least 6 semester hours during each fall, spring, or full summer of residency. The courses that may count toward residency must be included on the student's degree plan.

b) **University or College Activities.** Students are expected to involve themselves with activities on a college campus (which may include the campus where the student is employed-not to include any K-12 school). These may include, but are not limited to:

- Assisting with a College or departmental newsletter
- Serving as Representative on Graduate Council
- Serving as host/hostess during conventions or other professional development events for a college.
- Organizing conferences and workshops
- Assisting with campus activities
- Assisting with recruitment activities
- Assisting with Alumni activities
- Preparing materials for campus activities
- Attending faculty events

DEPARTMENT OF HIGHER EDUCATION AND LEARNING TECHNOLOGIES

DOCTORAL RESIDENCY – EdD IN HIGHER EDUCATION

Application for EdD Doctoral Residency

Please Print

_____   _____

Last Name   First   M.I.   CWID

_____Phone_____

Address

_____(A/C) Phone (home)_____

City   State   Zip

(A/C) Phone (business)_____

E-Mail Address_____

Semesters in residence: (Mark 3 consecutive semesters)

Semester	Year	Semester	Year	Semester	Year
_____	_____	_____	_____	_____	_____

Log of Residency Activities must be submitted and approved each semester for credit to be earned.

Six (6) semester credit hours per semester is defined as a minimum load for residency. Please list the semesters you are claiming for residency, with the classes to be taken each semester.

Semester	Year	Semester	Year	Semester	Year
_____	_____	_____	_____	_____	_____
_____		_____		_____	
_____		_____		_____	

Student Signature   Date

_____   _____

_____

_____   _____

Advisor Signature   Date

DEPARTMENT OF HIGHER EDUCATION AND LEARNING TECHNOLOGIES

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Information Form for **First Semester** of Residency

This form is to be completed at the end of each semester for that semester to be counted as part of the doctoral residency.

Last Name   First   M.I.   CWID

_____   _____

COURSES COMPLETED THIS SEMESTER:

 COURSE #   TITLE   GRADE

_____

_____

_____

_____

LIST ACTIVITIES COMPLETED AS PART OF RESIDENCY

(Provide date, function, and your participation. You may use additional pages as necessary)

_____

DATE   FUNCTION   DESCRIPTION OF ACTIVITY (what you did)

_____

_____

_____

_____

_____

_____

_____

Student Signature   Date

_____   _____

_____

Student has met all requirements for residency this semester:

_____   _____

Advisor Signature   Date

DEPARTMENT OF HIGHER EDUCATION AND LEARNING TECHNOLOGIES

DOCTORAL RESIDENCY – EdD IN HIGHER EDUCATION

Information Form for <u>Second Semester</u> of Residency

This form is to be completed at the end of each semester for that semester to be counted as part of the doctoral residency.

Last Name   First   M.I.   CWID

_____   _____

COURSES COMPLETED THIS SEMESTER:

 COURSE #   TITLE   GRADE

_____

_____

_____

_____

LIST ACTIVITIES COMPLETED AS PART OF RESIDENCY

(Provide date, function, and your participation. You may use additional pages as necessary)
_____

DATE   FUNCTION   DESCRIPTION OF ACTIVITY (what you did)
_____
_____
_____
_____
_____
_____

_____

Student Signature   Date

_____   _____

_____

Student has met all requirements for residency this semester:

_____   _____
Advisor Signature   Date

DEPARTMENT OF HIGHER EDUCATION AND LEARNING TECHNOLOGIES

DOCTORAL RESIDENCY – EdD IN HIGHER EDUCATION

Information Form For <u>Third Semester</u> of Residency

This form is to be completed at the end of each semester for that semester to be counted as part of the doctoral residency.

Last Name   First   M.I.   CWID

_____ _____

COURSES COMPLETED THIS SEMESTER:

<u>COURSE #   TITLE   GRADE</u>

_____

_____

_____

_____

LIST ACTIVITIES COMPLETED AS PART OF RESIDENCY

(Provide date, function, and your participation. You may use additional pages as necessary)

_____

DATE   FUNCTION   DESCRIPTION OF ACTIVITY (what you did)

_____

_____

_____

_____

_____

_____

_____

Student Signature   Date

_____ _____

_____

Student has met all requirements for residency this semester:

_____ _____

Advisor Signature   Date