



TEXAS A&M UNIVERSITY  
**COMMERCE**

TO: Dr. Mark Rudin, President & CEO *ML. 4/20/22*  
FROM: Judy Sackfield, Chair, Student Service Fees Committee  
RE: SSF Budget Recommendations for FY 2022-2023  
DATE: Wednesday, April 6, 2022

**Process:**

The Student Service Fee (SSF) Committee was comprised of the following members: Judy Sackfield (chair/non-voting member), Dr. Nick Patras (staff), Sarah Baker (staff), Dr. Doug LaVerne (faculty), Dr. Edith Gonzalez (faculty), Peter Rios, (student/SGA President), Adriel Terrazas, Itzel Lara, Danae Jones-Williams, and Noah Garcia (students). Arlana Martin, Dr. Stephen Hirst and Stacey Preas served as an ex-officio non-voting members. Judy Sackfield prepared the budget spreadsheets during deliberations.

SSF forms and instructions were sent to the campus community on Wednesday, February 9, 2022 with a deadline of Monday, March 9, 2022. The first meeting of the SSF committee was on Monday, March 28, 2022 in the Rayburn Student Center. At this meeting, the SSF Committee was provided with timeline and the process issues were discussed. The committee was provided digital copies of the FY23 SSF requests for study on March 10, 2022. The committee requested presentations from Campus Recreation, Student Health Services, Rayburn Student Center, Music Chamber Ensemble, University Gallery, Orientation and Transition Services, Latinx Engagement & Outreach, Meat Judging Team, Lion Ambassador Program, Student Organizations and Writing Center. The Committee felt that they had enough information from the remaining groups to make a decision. These presentations were made on Tuesday, April 5<sup>th</sup> in the Rayburn Student Center. Following presentations, the committee made final adjustments to allocations and finalized their recommendation.

The committee meetings followed Roberts Rules of Order and students comprised the majority of the committee. The vote to approve and forward the attached recommendations was unanimous.

**Recommendations:**

In reviewing the FY23 SSF budget, the committee looked at the overall number of requests (68) and the total funds requested (\$6,976,828) and discussed strategies to maximize the impact of funding requests. The committee discussed and decided not to establish a funding pool solely for 1X requests but rather to fund both reoccurring and 1X requests from the total available funding.

The SSF Committee is making the following recommendations for the FY23 budget of \$3,900,000:

There were 51 requests totaling \$6,550,243. The committee deliberated and fairly evaluate all of these requests. In the end, 41 of these requests were either partially or fully funded for the grand total of \$3,900,000.

There were 17 requests for one-time funding totaling \$426,585. Due to limited funding, the committee was unable to fund any of these requests. It was determined that the Office of the VP for Student Affairs may be able to assist with some of the budgetary requests. These requestors will be contacted after recommendations receive final approval.

The remaining 27 requests were not funded due to restrictions on the use of student service fees and/or the large amount of rollover funds from the previous fiscal year. The committee recommended that some of the unfunded groups seek funding through SOAC or the VP for Student Affairs office.

The attached spreadsheet looks at all the requests and gives you the committee recommendations for FY23 level of funding.



Accounting Request: Dept/Organization	FY18 Budget	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Request	DIF	Salaries	FY23 Reducer	FY23 Recommended	ACT	NOTES
Academics	\$1,000	\$5,000	\$5,000	\$5,000	\$5,000	\$15,000	\$10,000	\$0	\$12,000	\$0	331109	20301
Assistant Student Learning	\$5,000	\$4,000	\$6,000	\$0	\$0	\$10,500	\$10,500	\$0	\$2,150	\$4,000	331109	20300
Behavioral Intervention Team	\$500,000	\$350,000	\$410,000	\$0	\$0	\$80,000	\$0	\$4,639	\$4,000	\$0	330900	20102
Campus Activities Board	\$129,000	\$200,000	\$200,000	\$200,000	\$200,000	\$270,650	\$104,540	\$41,448	\$200,000	\$200,000	332103	20307
Campus Recreation - Sports	\$350,922	\$345,000	\$345,000	\$345,000	\$345,000	\$345,000	\$34,805	\$34,805	\$18,097	\$75,000	331103	20303
Campus Recreation - Nutrition	\$170,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	331800	20300
Child Learning Chair	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	330100	20300
Community Psychology Clinic	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	\$753,878	330100	20300
Counseling Center	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	\$296,741	330100	20300
Dean of Students	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	330100	20300
Department Student Organizations - Accounting & Finance	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	330100	20300
Family Weekend & Family Festival - New Student & Family Program	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	330100	20300
Homecoming	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	330100	20300
VP Inclusion	\$352,213	\$360,000	\$315,000	\$315,000	\$315,000	\$460,120	\$50,120	\$13,615	\$88,334	\$151,000	331210	20300
Intercollegiate Engagement & Leadership	\$0	\$0	\$0	\$0	\$0	\$109,650	\$48,650	\$31,750	\$54,510	\$0	330805	20301
Latin Engagement & Outreach	\$0	\$0	\$0	\$0	\$0	\$172,280	\$172,280	\$0	\$52,335	\$70,448	330100	20308
Loan Ambassador Program	\$0	\$0	\$0	\$0	\$0	\$32,450	\$32,450	\$0	\$0	\$0	330100	20308
Loans Officer on the Go	\$0	\$0	\$0	\$0	\$0	\$75,000	\$75,000	\$0	\$4,815	\$15,000	332109	20302
Lions Innovation Showcase	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$34,968	\$29,968	\$0	\$1,85	\$10,000	332109	20305
Livestock Judging Team	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$55,312	\$30,312	\$0	\$32,182	\$20,000	332109	20306
Meats Judging Team	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$40,000	\$40,000	\$0	\$23,825	\$20,000	331301	20106
MENT/Minimum Wage	\$0	\$0	\$0	\$0	\$0	\$19,000	\$19,000	\$0	\$3,246	\$25,000	331300	20300
Music - Choral Operations	\$100,000	\$50,000	\$90,000	\$120,000	\$130,000	\$130,000	\$130,000	\$0	\$2,500	\$120,000	331302	20300
Music - Ensemble Stipends	\$178,067	\$50,000	\$75,000	\$75,000	\$75,000	\$149,700	\$14,700	\$39,150	\$32,767	\$75,000	331301	20300
Music - Marching & Basketball Bands	\$18,000	\$16,000	\$16,000	\$16,000	\$16,000	\$30,700	\$14,700	\$4,904	\$16,000	\$16,000	331300	20301
Music-Musical Theater Operations	\$40,800	\$40,800	\$40,800	\$40,800	\$40,800	\$120,422	\$89,622	\$0	\$51,370	\$76,447	331500	20300
Orientation & Transition Services	\$0	\$0	\$0	\$0	\$0	\$85,600	\$85,600	\$0	\$0	\$85,600	331805	20300
Rayburn Student Center	\$0	\$0	\$85,000	\$85,000	\$85,000	\$58,328	-\$26,672	\$47,588	\$58,000	\$58,000	331600	20300
Blug Lions	\$0	\$0	\$0	\$0	\$0	\$1,350	\$1,350	\$0	\$12,756	\$30,000	332109	20301
Secrets of Physics Students	\$10,000	\$1,000	\$7,000	\$30,000	\$30,000	\$44,000	\$22,000	\$0	\$12,756	\$30,000	332109	20301
Stock Horse and Horse Judging Team	\$77,000	\$72,860	\$75,000	\$121,000	\$183,600	\$92,600	\$148,500	\$84,427	\$70,000	\$39,916	20300	
Student Advocacy and Support	\$172,894	\$75,000	\$216,000	\$102,245	\$102,245	\$102,245	\$66,631	-\$1,650	\$100,000	\$100,000	332100	20300
Student Disability Services	\$375,894	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	332100	20300
Student Emergency Fund	\$83,000	\$78,000	\$85,000	\$85,000	\$85,000	\$109,708	\$24,708	\$70,200	\$13,544	\$80,000	331906	20300
Student Government Association	\$54,000	\$708,000	\$418,000	\$100,000	\$100,000	\$211,575	\$111,575	\$51,500	-\$207	\$100,000	331907	20300
Student Health Services	\$0	\$0	\$76,664	\$76,664	\$76,664	\$76,664	\$76,664	\$76,664	\$76,664	\$76,664	331908	20300
Student Organizations	\$240,000	\$250,000	\$270,000	\$280,000	\$280,000	\$340,203	\$60,203	\$13,129	\$280,000	\$309,000	20300	
Student Rights & Responsibilities / Assoc. Dean, etc.	\$64,518	\$59,000	\$55,000	\$0	\$0	\$80,800	\$40,800	\$0	\$41,513	\$30,000	20300	new request
Transforming Students into Career Ready Professionals	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	332100	20300
University Gallery	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$22,950	\$5,950	\$0	-\$7,112	\$22,950	332112	20300
University Playhouse	\$53,000	\$17,000	\$17,000	\$17,000	\$17,000	\$31,000	\$14,000	\$0	\$17,500	\$15,000	331213	20101
Veteran's Services	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$31,000	\$24,000	\$0	\$31,000	\$31,000	20101	
Writing Center	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$31,000	\$24,000	\$0	\$31,000	\$31,000	20101	
<b>Total Recurring Requests</b>						<b>\$4,500,248</b>	<b>\$4,000,897</b>	<b>\$3,377,051</b>	<b>\$353,103</b>	<b>\$4,800,000</b>		

Total Funds Allocated FY22: **\$4,195,000**  
 Total of Requests Received FY22: **\$6,978,823**  
 Total Funds Available: **\$3,900,000**  
 Difference: **\$2,908,023**

Recommendation Total: **\$1,800,000**  
 Available: **\$0**