



## Faculty/Staff Payroll Deduct Membership

Last Name	First Name	Middle Initial	CWID	UIN
Address		City	Zip	
Date of Birth	Phone Number	Email	Gender	
Emergency Contact		Emergency Contact Phone Number(s)		

### Service Agreement

I have read the Membership Form in its entirety for the Morris Recreation at Texas A&M University-Commerce and agree to follow all policies and procedures outlined by the Department of Campus Recreation. It is the responsibility of the member to bring their membership ID each visit. Maintenance, renovations, capital projects and university breaks will result in reduced hours and extended closure. I understand that this membership is non-refundable, non-transferable and that failure to oblige all policies and staff instruction will result in suspension or termination of services.

By signing below, I agree to comply with the service agreement, policies and procedures and all subsequent updates of the Morris Recreation Center and Campus Recreation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Authorization For Payroll Deduction

I voluntarily authorize Texas A&M University-Commerce to deduct monthly charges from my after-tax wages to pay for services at the Morris Recreation Center as indicated above. I understand that I may revoke this authorization at any time. Payroll Deduct will stop once a Payroll Deduct Cancellation Form is turned into Campus Recreation. The initial payment of \$25.00 must be paid at the time of membership registration in order to activate the deduction. **If I wish to cancel, I understand that I must notify Campus Recreation by filling out the Payroll Deduct Cancellation Form in full and turn it in by the 5<sup>th</sup> of the month. If I turn in the completed form after the 5<sup>th</sup> of the month, my deduction will continue for the upcoming pay period and will not be stopped until the subsequent month.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### OFFICE USE ONLY

Start Date \_\_\_\_\_ Sold by \_\_\_\_\_ Order Number \_\_\_\_\_  
 Email to Payroll Date \_\_\_\_\_ Name \_\_\_\_\_