



- **Academic Probation-** to maintain good standing at the university, students must have a cumulative GPA of at least 2.00. If this isn't met, they are placed on academic probation, with advisors attempting to resolve the issue through academic counseling. Students failing to achieve a 2.00 semester GPA before graduation may face academic suspension.
- **Academic Suspension-** Students on suspension may appeal. If approved, they must retake failed classes; if denied, they are suspended for a semester and return on probation.
- **Adjunct Professor-** a teacher hired specifically to teach classes, usually as a part-time employee
- **Advisor -** staff member that is assigned to assist a student in selecting their classes each semester and persisting towards graduation.
- **Baccalaureate/Bachelor's degree-** a degree that is given to a student by a college or university usually after four years of study.
- **Bursar-** person/office in-charge of all financial aspects of the university, including tuition payments.
- **Course Catalog-** This is a listing of all courses available in each major and minor program. The year that a student begins classes will be their catalog year, meaning the requirements in the course catalog at that time are what they must complete to graduate.
- **Credit Hours-** These numbers are assigned to each class you take and are cumulated on your road towards graduation. The typical class is worth 3 credit hours, and a standard semester consists of 12-15 credit hours (i.e. 4-5 classes a semester).
- **Cumulative Exam-** exam will include all materials that have been covered in the class up to that point.
- **Dean-** head of a college within the university. The college is what houses each major and minor program. Examples at ETAMU can be found under the 'College of' section.
- **Department Chair -** head of an individual academic department
- **Doctorate degree-** the most advanced degree you can earn, symbolizing that you have mastered a specific area of study, or field of profession (ex: Ph.D, Ed.D)
- **FAFSA-** Free Application for Federal Student Aid. Students and their families complete and renew this form each year to determine eligibility for federal financial aid.
- **FERPA-** Family Educational Rights and Privacy Act. This legislation protects student data and ensures privacy. FERPA prohibits faculty and staff from speaking to parents about their child's academic performance. If you wish to have access to certain academic records, you may do so with your child's permission using the MyLEO platform at ETAMU and completing the proper form.
- **First-generation College Student-** ETAMU defines this as a student whose parent/guardian have not earned a 4-year college degree in the United States.
- **Grant-** This is a form of financial aid that a student does not have to pay back (Pell, TSSAC, and SEOG are common grants awarded to students).
- **Lecturer -** a teacher ranking between an adjunct professor and professor and usually involves an extended, multi-year teaching contract.
- **Loan-** This is a form of financial aid that a student must repay. Loans can be subsidized or unsubsidized. Repayment typically begins 6 months after graduation, or 6 months after a student fails to remain enrolled in courses.
- **Major-** This is a student's primary area of study. The majority of their classes will be focused on their major.
- **Master's degree-** a degree that is given to a student by a college or university usually after one or two years of additional study following a bachelor's degree
- **Master Promissory Note (MPN)-** This is a legal agreement that a student makes to repay their loans, as well as any accrued interest and fees.
- **Minor-** This is a student's secondary area of study. Students will take classes focused on their minor subject, but not as many as needed for their major. Minors are sometimes chosen to accompany a major.
- **Office Hours-** Sometimes called "Student Hours," these are dedicated times each week when faculty members are available to meet with students. These are great times for students to ask questions about the class material and upcoming assignments.
- **Parent Plus Loan-** a loan that a student's parents can receive to help pay for their student's tuition, or educational expenses. This loan is very similar to a conventional loan that the parent(s) may receive through their own bank, or other lending institution. It does not come with a deferment period like a Subsidized, or Unsubsidized Student loan.
- **Prerequisite-** Courses required to be completed before enrolling in advanced ones.
- **Provost-** This person/office is in-charge of academic performance on campus. They work alongside colleges, deans, and faculty to ensure quality academic departments.
- **Registrar-** This is the person/office on campus in-charge of all academic records, such as transcripts, course offerings, and graduation records.
- **Scholarships-** Non-repayable financial aid from the university or external sources.
- **Student Accounts Office-** Assists with payments (cash, check, credit/debit), account balances, refunds, and financial aid disbursement. Payments can be made in person, online, or by mail.
- **Subsidized Student Loan-** A student loan in which the Federal Government agrees to pay the interest that accrues over the life of loan. Student must remain enrolled in courses and is actively working toward degree completion the receive this deferment.
- **Syllabus-** Every class has a syllabus, which is a document that outlines the objectives, goals, assignments, and rules of each class. Students should read the syllabus for each of their classes, as it contains valuable information that can help them succeed.
- **Office of Financial Aid & Scholarships-** Guides students through financial aid processes, including federal grants, Work-Study, and loans, working in conjunction with the Student Accounts Office.
- **Unsubsidized Student Loan-** A student loan in which interest begins to accrues immediately upon receiving the loan. The value of the loan and the total amount a student repays will be more following their graduation, or failure to remain enrolled in classes.
- **Work-Study-** A need-based program offering part-time jobs, subject to eligibility and limited funding.



# Common ABBREVIATIONS

- **CWID:** Campus Wide ID
- **FAFSA:** Free Application for Federal Student Aid
- **TASFA:** Texas Application for State Financial Aid
- **RSC:** Rayburn Student Center
- **NHS:** Nursing & Health Science Building
- **BA:** McDowell Business Administration Building
- **MRC:** Morris Recreation Center
- **COSE:** College of Science and Engineering
- **CASNR:** College of Agricultural Sciences and Natural Resources
- **COEHS:** College of Education and Human Services
- **CID:** College of Innovation and Design
- **CHSSA:** College of Humanities, Social Sciences and Arts
- **COB:** College of Business
- **HC:** Honors College

## Class Schedule

- **M:** Monday
- **T:** Tuesday
- **W:** Wednesday
- **TR:** Thursday
- **F:** Friday



# Academic Roles & CAMPUS ENTITIES

- **CLC:** College Life Coach
- **RA:** Resident Assistant
- **GA:** Graduate Assistant
- **VP:** Vice President
- **STS:** Student Transition and Support
- **RLL:** Residential Living and Learning
- **OSE:** Office of Student Engagement
  - **FSL:** Fraternity and Sorority Life
- **SCP:** Student Career Preparedness
- **SAS:** Student Advocacy and Support
- **UPD:** University Police Department
- **OIP:** Office of International Programs
  - **SHS:** Student Health Services
- **FG:** First Generation Student Success

# Campus ORGANIZATIONS

- **IFC:** Interfraternity Council
- **MGC:** Multicultural Greek Council
- **NPHC/D9:** National Pan-Hellenic Council
- **SGA:** Student Government Association
- **CPC:** College Panhellenic Council
  - **B1G:** First-Generation Mentor
  - **LA:** Lion Ambassador